

Cavan Board of Health and Public Assistance

Archives service

Cavan Board of Health and Public Assistance

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Minute Books

Boards of Health and Public Assistance were established under the Local Government (Temporary Provisions) Act, 1923, in every county except Dublin where Boards of Guardians were extant until 1930. The Boards of Health and Public Assistance took over the functions of the Boards of Guardians and Rural District Councils. The Minute Books presented here contain records of meetings which treat of the various functions of the Board of Health and Public Assistance. For instance, the 1923 Act replaced the workhouses with a system of county homes for the old and infirm, and hospitals for the sick. Workhouse buildings were often reused for these new purposes. Cavan Union workhouse was utilised in this manner and the minutes detail adaptations carried out to equip the building for its new functions. Minutes contain some information about the welfare of and incidents involving named clients of the institutions under the aegis of the County Board of Health. There are frequent reports detailing the welfare of boarded-out children. Staff matters arise frequently. This includes the appointment of new staff and incidents involving staff. Minutes also discuss the policies, finances and administration of the County Board of Health. Water supply and sewerage schemes are discussed as are school medical services and the inspection of the county's schools. The responses of the Board to its responsibilities under the Tuberculosis Acts also receive attention.

Access restrictions: each Minute Book listed below is closed to general public access until the most recent minutes in it are 100 years old.

| Document code | Dates |
|---------------|----------------------------------|
| BH/1/1 | 22 December 1921-15 June 1926 |
| BH/1/2 | 27 July 1926-26 February 1929 |
| BH/1/3 | 26 March 1929-24 November 1931 |
| BH/1/4 | 29 December 1931-17 October 1933 |
| BH/1/5 | 31 October 1933-31 December 1935 |
| BH/1/6 | 9 January 1936-14 January 1937 |
| BH/1/7 | 2 February 1937-29 March 1938 |

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|---------|-----------------------------|
| BH/1/8 | 7 April 1938-30 May 1939 |
| BH/1/9 | 27 June 1939-17 June 1941 |
| BH/1/10 | 24 June 1941-25 August 1942 |

General Account Books

Records income and expenditure. Mostly lists of figures without information as to what figures refer, but may relate to paying orders. Names of some individuals and businesses are sometimes recorded.

| Document code | Dates |
|---------------|---------------------------------|
| BH/2/1 | 30 September 1923-30 April 1932 |
| BH/2/2 | 2 May 1932-30 June 1938 |

Labourers' Cottages General Rental

Contains information including name of tenant, townland cottage situated in and rent due. Rents were collected every six months and dates supplied refer to the end of half-year periods.

| Document code | Dates |
|---------------|-----------------------------|
| BH/3/1 | 21 March 1928-31 March 1938 |

Cavan County Home and Hospitals – Provisions and Necessaries – Daily Quantity Receipt and Consumption Account

Contains details of foodstuffs and other articles (for example, coal, starch, washing soda etc) received and consumed on a daily basis. Dates supplied refer to ends of weeks.

| Document code | Dates |
|---------------|-----------------------------------|
| BH/4/1 | 13 August 1932-c. 4 April 1936 |
| BH/4/2 | 30 December 1939-4 September 1943 |
| BH/4/3 | 11 September 1943-14 June 1947 |

General Receipt Book

Includes details of monies received by the Board of Health and Public Assistance. Refers to persons from whom monies were received and the reason for same. Includes letter (18 September 1934) from Tomas [], Department of Local Government and Public Health, Custom house, Dublin, to the Secretary, Cavan Board of Health and Public Assistance, stating that the Minister for Local Government and Public Assistance has authorised the letting of a portion of workhouse at Bailieborough, county Cavan, to the Minister of Defence for the use of the volunteer forces.

| Document code | Dates |
|---------------|-------|
|---------------|-------|

| | |
|--------|-------------------------------|
| BH/5/1 | 3 April 1935-31 December 1939 |
|--------|-------------------------------|

Labourers' Cottages Ledger

Contains information relating to the construction, maintenance and letting of cottages to labourers. For instance, refers to the name of the owner of the land on which labourers' cottages were erected and compensation awarded for same; information relating to the contractor who built the cottages; details the particulars of the letting of the cottages, including name of tenant.

| Document code | Dates |
|----------------------|--------------------------|
| BH/6/1 | 25 January 1936-c. 1946 |
| BH/6/2 | c. 1934-3 September 1936 |

Day Book

Refers to invoices received for supply of goods or services. Most relate to the supply of named foodstuffs. Name of supplier and amount of invoice also recorded. Dates refer to end of week periods.

| Document code | Dates |
|----------------------|-----------------------------------|
| BH/7/1 | 31 December 1938-16 December 1939 |
| BH/7/2 | 5 June 1943-29 July 1944 |
| BH/7/3 | 5 August 1944-7 September 1946 |

School Medical Service – Financial Statement of Expenditure

Refers to salaries paid to staff and monies paid for supplies.

| Document code | Dates |
|----------------------|----------------------------------|
| BH/8/1 | 31 October 1942-30 November 1947 |

Cavan County Surgical Hospital – Patients' Accounts

Refers to amounts 'due and payable by persons admitted into and discharged from the County Surgical Hospital who, or on whose behalf, the persons liable by law to maintain them, have claimed to pay the cost or portion of the cost of their maintenance – and persons relieved by way of loan.' Information recorded includes name of patient, 'position in life' (for example, profession), and information about monies due. Dates given refer to ends of half-years.

Access restrictions: Closed to general public access until final record is 75 years old.

| Document code | Dates |
|----------------------|--------------|
|----------------------|--------------|

| | |
|--------|---------------------------------|
| BH/9/1 | 31 March 1943-30 September 1944 |
|--------|---------------------------------|

Petty Cash Disbursements Book

| Document code | Dates |
|----------------------|--------------------------------|
| BH/10/1 | 1 November 1944-30 August 1951 |

Cavan County Surgical Hospital – Requirement Book

Refers to foodstuffs and other articles required by the hospital. Estimated costs of items are given. Expenditure is approved by the County Manager.

| Document code | Dates |
|----------------------|------------------------------------|
| BH/11/1 | 24 September 1945-21 February 1949 |

Home Assistance Application and Report Books

Contains information referring to named persons who have applied for home assistance. Information recorded includes age of applicant; if adult whether applicant is single, married, widowed; if child whether orphan, deserted or illegitimate; employment information; names of dependents on applicant; information about disabilities; cause of destitution (for example, old age); present residence; weekly income; amounts of money applicant is in receipt of from other sources (for example, old age pension); names of relations 'liable by law and apparently able to assist Applicant'; observations, for example, 'living with married daughter on farm...'; information about relief, including amount granted, if given. Later volume contains an index of names of applicants.

Access restrictions: each volume is closed to general public access until the most recent information recorded therein is 100 years old.

| Document code | Dates |
|----------------------|--------------------------------|
| BH/12/1 | 25 March 1947-30 November 1948 |
| BH/12/2 | 25 March 1952-30 March 1954 |

County Manager's Orders relating to staff of medical institutions

Access restrictions: each volume is closed to general public access until the most recent information recorded therein is 100 years old.

Order numbers prefixed by 'S.' Pertain to appointments, resignations, annual leave, illness leave, salary leave, annual increments, vacancies etc. Signed by County Manager.

| Document code | Dates |
|---------------|----------------------------|
| BH/13/1 | 29 July 1947-27 March 1954 |

Order numbers prefixed by 'A.S.' Signed by County Manager. These orders refer to remuneration of staff due to new appointment; on taking up locum duties etc.

| Document code | Dates |
|---------------|------------------------------|
| BH/13/2 | 24 October 1947-5 March 1954 |

Temporary Officers' Register

Refers to staff members of various institutions including county home and hospital, county surgical hospital, dispensary doctors, dispensary midwives, other officers (unspecified) and tuberculosis hospital. Information given includes name of staff member and salary information.

| Document code | Dates |
|---------------|---------------------------------|
| BH/14/1 | c. September 1948-31 March 1950 |

Cavan County Surgical Hospital – Register of Extern Patients

Information recorded includes name, address, diagnosis and observations. The latter might include statement that patient received an x-ray; outline treatment given; referral to another doctor etc.

Access restrictions: closed to general public access until most recent information is 100 years old.

| Document code | Dates |
|---------------|---------------------------|
| BH/15/1 | 3 April 1953-4 April 1955 |

Records of x-rays given to patients

Information relating to patients to whom x-ray examinations were given. Includes name and address and whether or not they paid for the service.

| Document code | Dates |
|---------------|----------|
| BH/16/1 | No dates |

County Home and Hospital – reports on patients

Bound volume containing reports by ward nurses on patients, and treatments administered.

| Document code | Dates |
|---------------|---------------------------|
| BH/17/1 | 9 August 1930-21 May 1931 |