

Rural District Councils

Archives service

Bailieborough Rural District Council

Minute Books

These minute books refer to the various functions of the Rural District Council under the Local Government Act, the Public Health Acts and the Labourers Acts. In relation to the latter, the construction of cottages for labourers receives frequent attention. They also contain the financial minutes of the Council. There is also provision for recording the activities of the Council as a Burial Board but this is rarely completed. Under the Local Government (Ireland) Act, 1898, the Rural District Councils took over the sanitary functions of the Boards of Guardians. Reports tendered by medical officers allude to inspections of housing and their recommendations, for example, closure of houses or removal of persons to safer housing. The reports of sanitary sub-officers are also present and refer to the number of houses, yards and premises inspected and/or lime washed; the amount of clothing and bedding destroyed by order of the sanitary authority etc. Minutes also refer to instances of contagious diseases. Correspondence received from various individuals and bodies may be summarised, transcribed or the documents themselves slipped into the volumes. The Local Government Board is a frequent correspondent. Some minutes of quarterly meetings are recorded in regular minute books. Quarterly meetings refer to proposed road improvements. Minute books contain some references to Cavan County Council where their functions overlap.

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Document code	Dates	Access restrictions
RDC3/1	5 June 1899-11 December 1899	
RDC3/2	1 January 1900-25 June 1900	Damaged – no access
RDC3/3	15 April 1901-24 March 1902	Damaged – no access
RDC3/4	31 March 1902-16 November 1903	Damaged – no access
RDC3/5	23 November 1903-10 October 1904	
RDC3/6	24 October 1904-24 July 1905	
RDC3/7	14 August 1905-24 September 1906	
RDC3/8	8 October 1906-28 October	Damaged – no access

	1907	
RDC3/9	18 November 1907-29 September 1909	
RDC3/10	11 October 1909-26 September 1910	
RDC3/11	10 October 1910-23 October 1911	
RDC3/12	20 November 1911-23 February 1914	
RDC3/13	9 March 1914-31 May 1915	
RDC3/14	8 June 1915-18 September 1916	
RDC3/15	25 September 1916-9 July 1917	
RDC3/16	23 July 1917-9 September 1919	
RDC3/17	22 September 1919-22 November 1920	
RDC3/18	6 December 1920-7 November 1921	
RDC3/19	14 November 1921-8 January 1923	
RDC3/20	29 January 1923-10 March 1924	
RDC3/21	7 April 1924-27 October 1925	

Minutes of meetings of Sub-Committee

The Sub-Committee deals with applications for home help. Also, references to Medical Charities Act.

Document code	Dates
RDC3/22	12 February 1923-10 March 1924

Minute Books for Quarterly Meetings

These minutes refer to road improvements.

Document code	Dates
RDC3/23	11 January 1907-2 April 1914
RDC3/24	10 July 1919-5 November 1925

Financial Minute Book

Document code	Dates
RDC3/25	23 July 1917-23 May 1921

Outward letter books

Bailieborough Rural District Council and Bailieborough Poor Law Union shared a clerk and these letter books contain letters written by him on behalf of both bodies. Clerk is usually Hugh Clarke.

Document code	Dates
RDC3/26	c. February 1900-21 October 1901
RDC3/27	1 October 1901-5 March 1906
RDC3/28	22 March 1905-13 April 1909
RDC3/29	3 October 1916-22 February 1917
RDC3/30	11 December 1920-11 November 1922
RDC3/31	17 November 1922-27 August 1925

Inward letter books

Contains letters written to both Bailieborough Rural District Council and Bailieborough Poor Law Union. Many of the letters are from the Ministry/Department of Local Government.

Document code	Dates
RDC3/32	13 September 1915-27 June 1918
RDC3/33	c. March 1921-12 April 1924
RDC3/34	6 December 1921-12 October 1925

Accounts book

Bailieborough Rural District Council and its Sub-Committee in account with various persons and businesses. [Payments out].

Document code	Dates
RDC3/35	c. October 1921-October 1925

Labourers Cottages Rent Collection Books

Dates supplied below refer to the end dates for six-month periods in which rents were collected.

Document code	Dates
RDC3/36	c. March 1923-September 1923
RDC3/37	c. March 1926
RDC3/38	c. April 1923-March 1926
RDC3/39	c. April 1916-March 1920

Register of Mortgages

Information recorded therein includes names of parties to mortgages, reason for mortgage, amount, date, period of mortgage, rate of mortgage etc. The parties to many of the mortgages are the Guardians of Bailieborough Poor Law Union (later replaced by Bailieborough Rural District Council) and the Commissioners of Her Majesty's Treasury (later replaced by the Irish Land Commission). The reason given for many of the mortgages is the financing of construction of labourers' cottages.

Document code	Dates
RDC3/40	20 July 1888-[c. 19 December 1920]

Bawnboy Rural District Council

Minute Books

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In minutes of meeting for 6 December 1920 (RDC2/14) it is noted that 'The Clerk reported that on the night of the 30th ultimo at 7 o'clock PM 4 masked men entered his office and demanded him to deliver up to them the Minute Books of the Union and Rural District and that he had no [idea] but to comply with their request. he requested the men to return the books but got no assurance to that effect nor were the Minute Books since returned.'

RDC2/14 includes minutes of meetings of the Board of Guardians of Bawnboy Poor Law Union for the following dates: 17 December 1921, 31 December 1921, 28 January 1922 and 6 March 1922.

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Document code	Dates
RDC2/1	16 October 1899-7 May 1900
RDC2/2	21 May 1900-3 June 1901
RDC2/3	10 June 1901-3 November 1902
RDC2/4	1 December 1902-26 September 1904

RDC2/5	17 October 1904-4 December 1905
RDC2/6	18 December 1905-27 May 1907
RDC2/7	20 July 1908-7 March 1910
RDC2/8	4 April 1910-5 February 1912
RDC2/9	19 February 1912-19 May 1913
RDC2/10	2 June 1913-4 January 1915
RDC2/11	18 January 1915-4 September 1916
RDC2/12	2 October 1916-20 January 1919
RDC2/13	3 February 1919-8 November 1920
RDC2/14	6 December 1920-5 February 1923
RDC2/15	5 March 1923-15 September 1925

Quarterly Minute Books

Contain minutes relating to proposals for road improvements.

Document code	Dates
RDC2/16	3 April 1903-7 April 1913
RDC2/17	21 July 1913-22 July 1918

Schedules of contracts for maintenance of roads

Document code	Dates	Description
RDC2/18	c. March Quarter 1906- March Quarter 1925	File containing booklets comprising details of contracts of Bawnboy Rural District Council with contractors for the maintenance of roads. 5 items

RDC2/19

No date

Notice issued by clerk of a Rural District Council stating that there will be a registration session for 'all persons carrying on the trade or business of Cow Keepers, Dairymen, or Purveyors.' Details of where the registration session will take place not recorded.

RDC2/20

5 July 1900

Notice issued by James McGovern, clerk, Bawnboy Rural District Council, that a meeting of the Council will be held on 23 July 1900 to consider representations from ratepayers in connection with improvements to housing.

RDC2/21

7 October 1912

Notice issued by Michael Bannon, clerk, Bawnboy Rural District Council. Invites tenders from contractors for the erection of eight labourers' cottages in named townlands. The occupiers of the plots are named. Tenders also invited for the fencing of a plot in the townland of Burren.

RDC2/22

3 March 1913

Notice issued by Michael Bannon, clerk, Bawnboy Rural District Council. invites tenders from contractors for the erection of five labourers' cottages in named townlands.

RDC2/23

2 December 1918

Notice issued by Michael Bannon, clerk, Bawnboy Rural District Council, in relation to the prices fixed for the sale of turf in the District.

RDC2/24

No date

Copy of design for labourers' cottage used by Bawnboy Rural District Council. This may have been a universal design, used elsewhere.

RDC2/25

2 October 1911

Report on the occurrence of an infectious disease issued by William O'Rourke, Medical Officer of Health. Patient was Fanny Best, Cloncollow.

RDC2/26

12 April 1901

Specification and for repair and painting of bridge at Swanlinbar. Issued by R.N. Somerville, County Surveyor.

Castlerahan Rural District Council

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Some of the minutes are out of chronological order.

Document code	Dates
RDC5/1	6 September 1915-21 August 1916
RDC5/2	4 September 1916-17 September 1917
RDC5/3	1 October 1917-14 October 1918
RDC5/4	28 October 1918-10 November 1919
RDC5/5	24 November 1919-23 January 1922
RDC5/6	24 November 1919-13 December 1920
RDC5/7	13 February 1922-14 April 1924
RDC5/8	12 May 1924-15 September 1925

Labourers Cottages Rent Collection Book

Contains information including name of tenant and townland occupied. Rents were paid for the half-years ending on the dates supplied here.

RDC5/9	31 September 1922-20 September 1925
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Cavan Rural District Council

Minute Books

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Document code	Dates
RDC6/1	14 October 1899-27 November 1900
RDC6/2	4 December 1900-1 October 1901
RDC6/3	15 October 1901-22 July 1902
RDC6/4	5 August 1902-6 June 1903
RDC6/5	30 August 1904-1 July 1905
RDC6/6	15 July 1905-6 March 1906
RDC6/7	12 January 1907-29 October 1907
RDC6/8	12 November 1907-3 October 1908
RDC6/9	3 October 1908-7 September 1909
RDC6/10	21 September 1909-6 September 1910
RDC6/11	1 October 1910-5 September 1911
RDC6/12	19 September 1911-17 September 1912
RDC6/13	1 October 1912-17 February 1914
RDC6/14	12 October 1912-10 April 1925
RDC6/15	3 March 1914-19 August 1919
RDC6/16	30 September 1919-15 September 1925

	Minutes to the end of the volume have Cavan County Board of Health acting for the Rural District Council.
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Rough Minute Books

RDC6/17	14 October 1899-27 November 1900
RDC6/18	4 December 1900-1 October 1901
RDC6/19	15 October 1901-22 July 1902
RDC6/20	5 August 1902-6 June 1903
RDC6/21	28 July 1903-3 October 1903
RDC6/22	13 March 1906-18 December 1906

Quarterly Minute Book

RDC6/23	3 October 1914-11 April 1925
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Labourers' Rents Accounts Books

Dates supplied refer to ends of half-year periods.

RDC6/24	c. March 1928-1933
RDC6/25	c. April 1925-March 1929
RDC6/26	c. April 1938-March 1945
RDC6/27	c. March 1915-March 1921

Mortgage

RDC6/28	3 May 1910	Mortgage between Cavan Rural District Council and the Provincial Bank of Ireland Limited. Latter lends sum of £1,287 to the Rural District Council and rates collectable by latter body are collateral.
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Outward letter books

Relevant letter books are listed with archives of Cavan Poor Law Union as they contain items relevant to both bodies.

Cootehill Rural District Council

Minute Books

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The latest volume (RDC1/7) contains minutes of meeting dated 9 February 1917 which refer to the intention of the Local Government Board to dissolve Cootehill Poor Law Union and to add it to the Cavan Poor Law Union. The Local Government Board also proposes to issue an order amalgamating the Cootehill Number 1 Rural District with the Cavan Rural District. Responses of members of the Cootehill Council are noted.

Document code	Dates
RDC1/1	10 November 1899-11 April 1902
RDC1/2	25 April 1902-9 December 1904
RDC1/3	13 June 1905-11 October 1907
RDC1/4	13 December 1907-12 August 1910
RDC1/5	4 November 1910-9 May 1913
RDC1/6	11 July 1913-7 January 1916
RDC1/7	11 February 1916-23 March 1917

Labourers Act Ledger

Contains information relating to the construction, maintenance and letting of cottages to labourers. For instance, refers to the name of the owner of the land on which labourers' cottages were erected and compensation for same; information relating to the contractor who built the cottages; details the particulars of the letting of the cottages, including name of tenant.

Document code	Dates
RDC1/8	24 October 1898-c. February 1908

Mullahoran Rural District Council

Minute Books

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Document code	Dates
RDC4/1	18 September 1899-7 October 1901
RDC4/2	11 November 1901-12 June 1905
RDC4/3	20 July 1908-19 December 1910
RDC4/4	c. 20 February 1911-c. 16 June 1913
RDC4/5	27 July 1914-c. April 1916
RDC4/6	4 September 1916-c. July 1919
RDC4/7	18 August 1919-25 October 1920
RDC4/8	22 November 1920-7 July 1924
RDC4/9	6 October 1924-18 August 1925

Loans Account Book in relation to Labourers' Acts

Names of those to whom loans were given under different schemes are recorded.

Document code	Dates
RDC4/10	c. May 1899-3 July 1909

Loans Expenditure Book

Document code	Dates
RDC4/11	19 October 1908-c. June 1916

Financial Minute Book

Document code	Dates
RDC4/12	15 July 1918-c. April 1919